

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

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MINUTES

BOARD OF DIRECTORS REGULAR MEETING

May 17, 2007

CALL MEETING TO ORDER: The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:40 p.m. (This meeting was not televised due to the unavailability of a MCTV camera operator).

ROLL CALL: Attending Directors: President Leonard Woren, Vice President Fran Pollard, Treasurer Gael Erickson, and Secretary Ric Lohman. Board Member Matthew Clark was absent.

Attending Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

1. PUBLIC HEARING

Consideration of Rate Increases in Seacoast Disposal Fees and Charges for Solid Waste Services.

A public hearing notice for this item was published in the Half Moon Bay Review and posted in three places within the District, one week prior to the hearing. President Woren opened the public hearing. District Counsel Wittwer stated that an Ordinance and a Resolution had been drafted for consideration of approval for this item. Two written letters of protest were delivered to the meeting and presented to the Board. There were four additional letters of protest received by the District, which were provided in the agenda packets. No other protests oral or written were received. Chris Porter, General Manager of Seacoast Disposal, outlined the reasons for the proposed rate increase and also explained which services were to be expanded. President Woren then closed the public hearing. It was determined that there was not a majority protest against the fee increase.

ACTION: Director Pollard moved to close the public hearing. (Pollard/Lohman). Approved 4-0.

ACTION: Director Lohman moved to approve the rate increase for solid waste disposal services provided by Seacoast Disposal Company. (Ordinance 159/Resolution 2007-003) (Lohman/Erickson). Approved 4-0.

2. Consideration of an Amended Franchise Agreement with Seacoast Disposal for Garbage Collection and Disposal.

The proposed amendments to the agreement, including a 5-year extension of the existing term to June 30, 2014, were presented in the agenda packets. President Woren requested a change to the second paragraph of *Section 4.02.07 Drop-Off Centers*, to clarify that any item accepted at the yard in Pacifica would be accepted during the quarterly drop-off, except for hazardous waste.

ACTION: Director Lohman moved to approve the Agreement Amending the Agreement for Solid Waste and Recycling Services. (Lohman/Erickson).
Approved 4-0.

3. Consideration of Class 3 Mainline Extension Permit: 1st Avenue, Miramar, Serving APN 048-013-550, Owners: Dennis & Hugh Jr. Doherty.

Director Lohman recused himself from the meeting room due to a potential conflict of interest because he lives within 500 feet of the proposed project. A variance was granted by the Board on August 17, 2006, for the 5,846 square foot parcel in the R-1/S-94 zoning district (10,000 sf minimum). The sewer mainline was designed to also serve the neighboring parcel, APN 048-013-560, owned by Adrianna Kelly (Mike Fogli), who was granted a Class 3 permit on February 17, 2005, which would not be issued in the event this permit issued. The Board reviewed the information provided in the agenda packet regarding the proposed project, and agreed with the staff recommendations.

ACTION: Director Pollard moved to approved the Class 3 Mainline extension for APN 048-013-550 for property owners Dennis and Hugh Jr. Doherty, with the following conditions:

1) Approve the issuance of the Class 3 mainline permit; and 2) Approve the issuance of a Class 1A sewer permit subject to the following conditions: a) payment of all applicable fees; b) approval of the plans by the General Manager; and c) completion of the Class 3 sewer main line extension, or, the applicant may provide a performance bond equal to the amount of the estimated construction costs of the main line, which would be held by the District until the project is complete. (Pollard/Erickson). Approved 4-0.

4. Consideration of Sewer Authority Mid-Coastside Proposed Project – CEQA Environmental Analysis Study for the Wet Weather Management Project.

SAM General Manager Jack Foley was present at the meeting to discuss this project with the Board. The CEQA document would generally cover a project containing an overflow structure and/or additional pipelines as needed to enable the system to better handle high wet weather flows.

ACTION: Director Lohman moved to approved the CEQA Environmental Analysis Study by SAM for the Wet Weather Management Project, and approved the payment of the District's share (29.5%) of the cost of the project. (Lohman/Erickson). Approved 4-0.

5. Consideration of Granada Sanitary District Budget for Fiscal Year 2007-2008.

The General Manager summarized the highlights in the coming fiscal year budget. The Board approved the draft budget in concept, and the final budget will be returned to the Board at the June meeting for approval.

6. Consideration of District Logo.

The Board provided their input based on the logo samples presented, and staff was directed to return with the changes requested at the next meeting.

CONSENT AGENDA

Director Pollard requested that Item 8 be held for discussion.

7. Approval of Special Meeting minutes for April 19, 2007.

9. Approval of May 2007 warrants totaling \$111,686.36 (Checks 2768-2797)

10. Approval of Assessment District Administrative Costs Fund distribution #11-06/07 totaling \$ 994.97

11. Approval of April 2007 Financial Statements.

12. Approval of Resolution approving the Sewer Authority Mid-Coastside General Operating and Capital Budgets for Fiscal Year 2007-2008.

13. Approval of Resolutions approving the Sewer Authority Mid-Coastside Collection System and IPS/Pump Stations Operating and Capital Budgets for Fiscal Year 2007-2008.

ACTION: Director Lohman moved to approve Consent Agenda Items 7, 9, 10, 11, 12, and 13. (Res. 2007-004 and 2007-005). (Lohman/Pollard). Approved 4-0.

8. Approval of Regular Meeting minutes for April 19, 2007.

Director Pollard requested a notation be added to the beginning of the minutes to state that no TV coverage was provided at the meeting.

ACTION: Director Pollard moved to approve Consent Agenda Item 8 with the addition noted above. (Pollard/Erickson). Approved 4-0.

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

14. Sewer Authority Mid-Coastside.

Director Lohman provided a report on the April 23, 2007 SAM meeting.

15. Report on other seminars, conferences, or committee meetings.

Director Pollard reported on the May 1, 2007 CSDA meeting. Director Woren reported on Snap-shot Day.

INFORMATION CALENDAR

16. Attorney's Report.

Mr. Wittwer reported that he will have a draft Conflict of Interest policy prepared for the next meeting.

17. Treasurer's Report.

None.

18. General Manager's Report.

Duffy reported on his meeting with Jim Asche of the San Mateo County Emergency Services, regarding the possibility of placing a Tsunami Warning device on the Naples Beach pump station property. Staff was asked to research the ownership of the property, along with the District's easement document.

19. Administrator's Report.

Delia Comito reported on the Special Item Recycling Drop-off Day held on April 21, 2007.

20. Engineer's Report.

- a. Update on Naples Beach Pump Station/Medio Creek Bridge Project.
- b. Summary of Engineering Services.

FUTURE AGENDA ITEMS

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:56 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ric Lohman, Secretary

Date Approved: June 21, 2007